



30498QLD Course Corporate Fees & Charges

Latest changes as at 01/11/2008

The most recent changes are summarised below.

Section changed	Key changes
Fees	Fees Reviewed
Fees	Fees Reviewed
Fees	Fees Reviewed
Overview & Fees	Changed Course Time & Fees
First Release	



Purpose and Scope

Purpose

The purpose of the 30498QLD Course Corporate Fees and Charges document is to outline to Corporate Clients the details of fees and charges applicable to the 30498QLD Course in Pressure Equipment Operation conducted by DTW Designs Qld Pty Ltd under its Scope of Registration as an RTO.

Rationale

The document outlines the way in which charges and fees are applied to ensure Corporate Clients are fully aware of what they are levied for and the services and products provided.

Applies to

This document applies to:

- Corporate Clients who engage DTW Designs Qld Pty Ltd to provide training and assessment services.



Training & Assessment

Training Fees

Overview

Fees are based on a two week (10 days) theory course covering the 30498QLD Course in Pressure Equipment Operation and the Steam Power and Co-Generation Course DVD Training Program. The two week course covers all boiler and turbine theory.

If only the boiler theory is required then this will be covered over a five (5) day period.

Course Calculator

A Course Calculator is available to calculate the cost based on the following fees. The calculator does not include Additional Time if requested. Go to the Course Calculator.

Enrolment Fee

An enrolment fee of \$100.00 (ex GST) will apply for all enrolments and covers the requirement for registration to the training database and recording of results.

Mentoring Fee

A mentoring fee of \$60.00 (ex GST) applies to all enrolments and covers the provision of phone and email support.

Workbooks Fee

The course utilises an 11 volume series of workbooks. The Workbook Fee is \$33.00 (ex GST) per volume.

Course Fee

The course fee for the complete theory course over two weeks is \$12000.00 (ex GST) and includes the following:

- Course delivery for three (3) trainees

Additional Trainees

For each additional trainee a Fee of \$500.00 (ex GST) applies.

Additional Time

Where a client requires the course to be conducted over additional time to include plant specific information the day rate for training for additional days will be \$1200.00 (ex GST).

Travel and Accommodation

Costs for travel, accommodation and living away are additional and will be provided as an estimate and itemised on invoices at cost price.



Assessment Fees

Overview

Assessments vary in the time taken to perform them based on site operating conditions and other factors. For this reason costing is based on the expected duration and an hourly rate.

Fees

Preparation for assessment and recording of results incur a fee of \$100.00 each (ex GST).

The current hourly rate for assessment is set at \$150.00 (ex GST) and will be itemised for each unit being assessed.

Travel and Accommodation

Costs for travel, accommodation and living away are additional and will be provided as an estimate and itemised on invoices at cost price.

Payments

Payment for Services

Payment for services is **strictly 14 days** from invoice date. A late payment fee of 1% per day will be levied for late payment.

Special Circumstances

If there are any special circumstances relating to payment that are required to meet the needs of your business please discuss these with the DTW Designs staff.

Document Control Information

Document status

The current status of this document is shown below.

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Document history

The history of changes made to this document is shown below.

Version	Date	Summary of Changes
5.0	01/11/2008	Fees Reviewed
4.0	01/06/2008	Fees Reviewed
3.0	31/03/2008	Fees Reviewed
2.0	20/08/2007	Changed Course Time & Fees
1.0	01/07/2007	First issue.

Approval

This document has been approved for publishing by:

Reviewed by	Owen Brischke, CEO.
Authorised by	Owen Brischke, CEO.

Distribution

Controlled paper copies of this document are distributed as follows:

No.	Issued To
1	File